

# Agenda

www.oxford.gov.uk



## Scrutiny Committee

Date: **Tuesday 5 November 2019**

---

Time: **6.00 pm**

---

Place: **St Aldate's Room - Oxford Town Hall**

---

For any further information please contact:

**John Mitchell, Committee Services Officer**

Telephone: 01865 252217

Email: [democraticservices@oxford.gov.uk](mailto:democraticservices@oxford.gov.uk)

---

If you intend to record the meeting, it would be helpful if you speak to the Committee Services Officer before the start of the meeting.

# Scrutiny Committee

## Membership

<b>Chair</b>	Councillor Andrew Gant
<b>Vice Chair</b>	Councillor Dr Joe McManners
	Councillor Mohammed Altaf-Khan
	Councillor Lubna Arshad
	Councillor Nadine Bely-Summers
	Councillor Tiago Corais
	Councillor Dr Hosnieh Djafari-Marbini
	Councillor Alex Donnelly
	Councillor James Fry
	Councillor Richard Howlett
	Councillor Ben Lloyd-Shogbesan
	Councillor Craig Simmons

The quorum for this Committee is four, substitutes are permitted.

### **Copies of this agenda**

Reference copies are available to consult in the Town Hall Reception. Agendas are published 6 working days before the meeting and the draft minutes a few days after.

All agendas, reports and minutes are available online and can be:

- viewed on our website – [mycouncil.oxford.gov.uk](http://mycouncil.oxford.gov.uk)
- downloaded from our website
- viewed using the computers in the Customer Services, St Aldate's, or
- subscribed to electronically by registering online at [mycouncil.oxford.gov.uk](http://mycouncil.oxford.gov.uk)

# AGENDA

	<b>Pages</b>
<b>1 APOLOGIES FOR ABSENCE</b>	
<b>2 DECLARATIONS OF INTEREST</b>	
<b>3 CHAIR'S ANNOUNCEMENTS</b>	
<b>4 MINUTES</b>	7 - 14
<p><b>Recommendation:</b> That the minutes of the meeting held on 01 October 2019 be APPROVED as a true and accurate record.</p>	
<b>5 REPORT BACK ON RECOMMENDATIONS</b>	15 - 18
<p>At its meetings on 03 and 09 October, Cabinet considered the Committee's recommendations in relation to: Floyds Row; Air Quality Status Report; Integrated Performance Report for Q1; and Modernising Leisure Concessions. The Cabinet's response to all the Committee's recommendations is attached.</p>	
<b>6 WORK PLAN AND FORWARD PLAN</b>	19 - 36
<p>The Scrutiny Committee operates within a work plan which is agreed at the start of the Council year. The Work Plan is reviewed at each meeting so that it can be adjusted to reflect the wishes of the Committee and take account of any changes to the latest <a href="#">Forward Plan</a> (which outlines decisions to be taken by the Cabinet or Council). The Committee is asked to review and note its work plan for the 2019/20 Council year.</p> <p>The Committee is asked to adopt the proposed Climate Emergency Review Group scope (to follow as a supplement).</p>	
<b>7 UNIVERSAL CREDIT</b>	37 - 50
<p>The Committee has asked for a report on the impact that the roll out of Universal Credit is having on the Council's finances, and on residents. The report will be presented by Councillor Marie Tidball, Cabinet Member for Supporting Local Communities; Councillor Nigel Chapman, Cabinet Member for Safer Communities &amp; Customer Focused Services; Tanya Bandekar, Service Manager, Revenue &amp; Benefits; and Laura Bessell, Benefits Manager.</p>	

## **8 WORKFORCE EQUALITY REPORT & UPDATE ON THE EQUALITIES ACTION PLAN**

At its meeting on 13 November 2019, Cabinet will consider a report on the Workforce Equality Report & Update on the Equalities Action Plan. This item provides an opportunity for the Committee to comment on the report and make such recommendations to the Cabinet as it wishes. The report will be presented by Councillor Nigel Chapman, Cabinet Member for Safer Communities and Customer Focused Services; and Paul Adams, HR and Payroll Manager.

## **9 OXFORD'S WATERWAYS**

The Committee has asked for a report on the current condition of the waterways network, and plans or options for improving its offer. This includes facilities and plans for future mooring provision for permanent long-term dwellers. The report will be presented by Councillor Tom Hayes, Cabinet Member for Zero Oxford; and Tim Wiseman, Oxford Waterways Coordinator. This report will be published as a supplement.

## **10 DATES OF FUTURE MEETINGS**

Meetings are scheduled as followed:

### **Scrutiny Committee**

- 03 December
- 14 January
- 04 February
- 03 March
- 06 April

All meetings start at 6.00 pm.

### **Standing Panels**

- Housing Standing Panel: 07 November, 05 March, 08 April
- Finance Standing Panel: 05 December, 06 January
- Companies Panel: 14 November, 12 March

## **DECLARING INTERESTS**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.